

HOW TO SET PASSWORD AND OBTAINING YOUR ID



Portal mónUB / Estudiants

From the website of the University of Barcelona: <https://www.ub.edu/web/portal/en/> click on "Students" (top right-hand area of the screen).

The screenshot shows the top navigation bar of the University of Barcelona website. The logo 'UNIVERSITAT DE BARCELONA' is on the left. The navigation menu includes 'The UB', 'Learn', 'Research', 'Knowledge transfer and entrepreneurship', 'Life at the UB', 'Work and collaborate', and 'Current events'. On the right, there are links for 'UB.EDU', 'Staff directory', 'PAS & PDI', and 'Students' (circled in red). A search icon is also present.

Discover the UB

Search: Cultur

Resources for:

- Researchers
- Future students
- Trainee research staff
- International
- Companies
- Alumni
- Mitjans de comunicació

I am transfer

Play video ▶

From the mónUB / Students portal: <http://www.ub.edu/monub/> , click on “Ajuda (com obtenir les dades d’identificació)”

From the mónUB / Students portal, <https://www.ub.edu/portal/web/help-monub/>, click on "Access to the online form for set your password and obtaining your id"

Step 1: Fill your ID number, Spanish ID (DNI), resident ID number(NIE) or passport number, and date of birth. ⚠️ If you are a new undergraduate student, the DNI must be written without letter.

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Set password (step 1)

Fill your ID number (Spanish ID (DNI), resident ID number(NIE) or passport number) and date of birth.

ID number

Date of birth (ddmmyyyy)

[Send](#)

Once you've completed and sent the form, you'll receive instructions and a link to create a new password at the personal email address on record in your file. If you are a newly enrolled student, your registered email address will be the one you used during the admission process.

For further information, please see [the help page](#).

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Step 2: Once you've completed and sent the form, you'll receive instructions and a link to create a new password at the personal email address on record in your file. If you are a newly enrolled student, your registered email address will be the one you used during the admission process.

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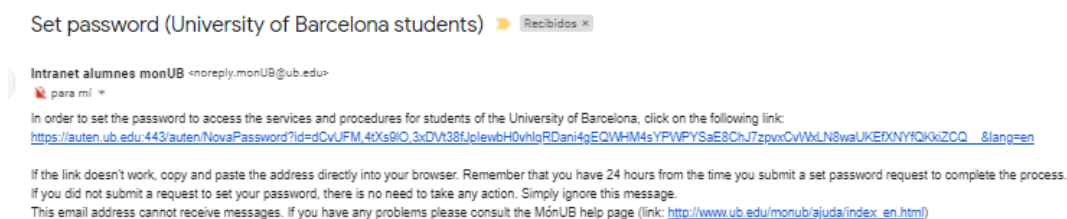
Set password (step 2)

An email has been sent to the address **to***das@gmail.com** with instructions for setting your password.

Remember that you have 24 hours from the time you submit a set password request to complete the process.

If you haven't received an email in a few minutes, check your spam or junk email folder.

You will receive the following message with the link that will allow you to configure the password.
Attention: the link is valid for 24 hours



Step 3: Set the password following the instructions and note that the screen also informs you of the assigned 4-character identifier.

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Set password (step 3)

On this screen, you'll find the 4-digit user code assigned to you and you can set your password. As a security measure, you'll be asked to re-enter your new password.

Important: your user code is **1234**

New password

New password (re-enter)

Instructions for setting your password

Your password must contain between eight and sixteen characters and include upper-case and lower-case letters, numbers and symbols.

It should not be easily detectable based on information related to your identity (for example, don't use your birthday, your name, etc.).

For further information, please see the [help page](#).



You have already set the password ...

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Password set

You have successfully set your password and it will go into effect shortly

Using the **4-digit user code** you've been assigned and the **password you've set**, you can now access the student intranet (MónUB portal)

And you can access to the student intranet of the mónUB portal.

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monUB l'espai d'informació i comunicació dels estudiants de la Universitat de Barcelona

Intranet a Tessa UB

Ajuda (com obtenir les dades d'identificació)

GaudiR UB CURSOS de 1r i 2n de GRADUAT PRIMER TRIMESTRE 2020-2021 MATRÍCULA OBERTA

UNIVERSITAT DE L'EXPERIÈNCIA

IDIOMES Escola d'Idiomes i Idiomes

Destacat

- La teva opinió compta! Enquestes de graus i màsters Edició COVID-19
- Calendari acadèmic 2020-2021
- El Consell de Govern aprova el calendari acadèmic d'un nou curs marcat per la docència mixta
- Tercera convocatòria extraordinària del programa d'ajuts CONNECTA UB - Fons Supera Covid-19
- Brecha digital, del Banc de Santander Termini fins a exhaurir existències
- La UB aprova unes directrius generals per a la docència i l'avaluació no presencials que donen resposta a les demandes del Consell de l'Alumnat



Remember that the screen asks for the assigned username (**4-character identifier**) and the password that you have set.



What if I have a problem?

On monUB help webpage, <https://www.ub.edu/portal/web/help-monub/>, consult the section “Frequently asked questions” or send the issue through the “monUB mailbox”: <http://www.ub.edu/monub/ajuda/bustia.html> .



We will help you solve it!