

AQU-WFME external visit to University of Barcelona

CALENDAR	
Training session	3 rd April 2023 / 13:00 to 15:00 (<i>on-line</i>)
Individual evaluation	3 rd April – 12 th May 2023
Panel meeting (pre-visit)	15 th May 2023 (<i>on-line</i>)
Site visit	22 nd – 24 th May 2023
Panel meeting (post-visit)	29 th May 2023 (<i>on-line</i>)
Preliminary external visit report	In a period of between four and six weeks after the visit

DAY 1

MEETING TITLE	START TIME	END TIME
Interviews – Medicine (Campus Clínic)	08:45	17:00

AGENDA

MEETING	ATTENDEES REQUESTED	START TIME	DURATION
0. Arrival	Panel	08:45	0:15
1. Welcome	Dean, university representatives and other people selected by the university	09:00	0:15
2. Governing body	Dean, Subdeans, Medicine studies coordinator, Department's directors, Head of Administration Staff	09:15	1:00
Pause		10:15	0:15
3. Quality Assurance	Faculty's Head of Quality Assurance, Quality Assurance Commission	10:30	0:45
4. Medical Education Units	Heads of the unit or, failing that, the coordinators of studies, vice-deans of teaching and coordinators of subjects <ul style="list-style-type: none">- Campus Clínic- Campus Bellvitge	11:15	1:30
Lunch Time		12:45	1:15
5. Students (Campus Clínic)	1 st to 6 th year students both normal enrolment and transfer of academic records and student's representatives	14:00	0:45
6. Students (Campus Bellvitge)	1 st to 6 th year students both normal enrolment and transfer of academic records and student's representatives	14:45	0:45
7. Teaching staff	Professors both of basic and clinical medical sciences <ul style="list-style-type: none">- Campus Clínic- Campus Bellvitge	15:30	1:00
8. Panel Meeting		16:30	0:30

DAY TWO

MEETING TITLE	START TIME	END TIME
Faculty and Hospitals Visits in two teams	08:30	16:30

AGENDA (TEAM A)

MEETING	ATTENDEES REQUESTED	START TIME	DURATION
1. Transportation to Hospital Clínic de Barcelona		8:30	0:30
2. Managers and tutors	Management team, person in charge of the teaching unit, and clinical tutors	9:00	1:00
3. Facilities Visit	A small representation of management team, tutors and students (5 people) for the facilities visit	10:00	1:00
4. Faculty of Medicine (Campus Clínic) - Pause		11:00	0:30
5. Managers and tutors	Management team, person in charge of the teaching unit, and clinical tutors	11:30	1:00
6. Facilities Visit	A small representation of direction, teachers and students (5 people) for the facilities visit	12:30	1:00
7. Lunch Time		13:30	1:00
8. Administration Personnel	Administration and Services Personnel at the Faculty of Medicine – Campus Clínic	14.30	0:45
9. Transportation to primary health care (Les Corts)		15:15	0:30
10. Managers and tutors	Management team, person in charge of the teaching unit, and clinical tutors	15:45	0:45

MEETING TITLE	START TIME	END TIME
Faculty and Hospitals Visits in two teams	08:45	16:30

AGENDA **(TEAM B)**

MEETING	ATTENDEES REQUESTED	START TIME	DURATION
1. Transportation to Hospital Universitari de Bellvitge		8:30	0:30
2. Managers and tutors	Management team, person in charge of the teaching unit, and clinical tutors	9:00	1:00
3. Facilities Visit	A small representation of management team, tutors and students (5 people) for the facilities visit	10:00	1:00
4. Faculty of Medicine (Campus Bellvitge) - Pause		11:00	0:30
5. Managers and tutors	Management team, person in charge of the teaching unit, and clinical tutors	11:30	1:00
6. Facilities Visit	A small representation of direction, teachers and students (5 people) for the facilities visit	12:30	1:00
7. Lunch Time		13:30	1:00
8. Administration Personnel	Administration and Services Personnel at the Faculty of Medicine – Campus Clínic	14.30	0:45
9. Transportation to primary health care (Bellvitge)		15:15	0:30
10. Managers and tutors	Management team, person in charge of the teaching unit, and clinical tutors	15:45	0:45

DAY THREE

MEETING TITLE	START TIME	END TIME
Interviews – Medicine (Campus Clínic)	08:30	13:15

MEETING	ATTENDEES REQUESTED	START TIME	DURATION
0. Arrival	Panel	08:45	0:15
1. Graduates	Graduate students in UB medical studies <ul style="list-style-type: none"> - Campus Clínic (3-4 graduates) - Campus Bellvitge (3-4 graduates) 	9:00	0:45
2. Employers	Public and private institutions managers hiring graduates from UB Bachelor’s Degree in Medicine	9:45	0:45
3. Pause		10:30	0:15
4. Open Hearing	Teachers, students, and administrative personnel	10:45	0:30
5. Panel Meeting		11:15	1:00
6. Panel Conclusions		12:15	0:30