

THIRD EDITION OF THE JOSÉ MARÍA GAY DE LIÉBANA Y SALUDAS AWARD

FOR EXCELLENCE IN UNIVERSITY STUDIES AT THE UNIVERSITY OF BARCELONA'S FACULTY OF ECONOMICS AND BUSINESS FOR THE BACHELOR'S DEGREE IN BUSINESS ADMINISTRATION AND MANAGEMENT IN THE SPECIALIZATIONS OF ACCOUNTING AND TAXATION AND FINANCE AND INSURANCE

Academic Year 2023-2024

Award rules and conditions

1. Award purpose, scope and basic conditions

The purpose of this award is to recognise students who have completed with excellence their university studies at the University of Barcelona's Faculty of Economics and Business for the bachelor's degree in Business Administration and Management with specializations in Accounting and Taxation or Finance and Insurance, who have submitted their final project in a subject related with one of these specializations.

2. Eligibility

2.1 Students are eligible for this award if they have completed their university studies in Business Administration and Management at the University of Barcelona's Faculty of Economics and Business, with the specialization of Accounting and Taxation or Finance and Insurance, and have submitted their final project in a subject relating to one of these specializations.

2.2 Students must have completed their studies in the academic year indicated in the call for entries.

2.3 Students must have obtained an average grade of at least 8 points in their academic record.

3. Calculation of the average grade in the academic record

For the purposes of this call for entries, the average grade of each candidate's complete academic record will be considered, on a scale of 0-10.

The average grade will be calculated based on the sum of the grades obtained for each of the subjects, divided by the total number of subjects, weighted by the number of credits that each subject is worth, if these subjects are organised by credits.

For validated and recognized subjects, the grade obtained in the subject that led to the validation will be taken into account. If two or more subjects are validated in a single subject, the average grade for all of them will be calculated.

4. Awards

4.1 A maximum of three awards will be given.

4.2 The awards will be given depending on the total grade obtained by each candidate, in accordance with the provisions in Section 8 of this call.

4.3 Award winners will receive a certificate accrediting this distinction.

5. Formalization of entries and deadline for submission

Bases del Premio JMGLS

5.1 Entries must be submitted to the university's General Registry and addressed to the coordinator of the Accounting Section of the Department of Business. Candidates can submit their entry directly or it could be sponsored by a lecturer in the area of Financial Economics and Accounting. Documentation accrediting each merit indicated in the applicant's curriculum vitae, a photocopy of his or her degree and receipt of payment of fees for issuing the degree must be attached in a single pdf and sent through the same channel.

5.2 The deadline for submission of entries will be 30 September at the end of the academic year that is indicated in the call for entries.

5.3 Once the submission has been confirmed, the process is considered completed. Candidates who wish to modify their documents before the deadline must first inform the person in charge of the procedure.

5.4 After the deadline, entries that have been submitted cannot be modified.

5.5 The list of candidates accepted for the award will be posted within 15 days from the deadline for submission of entries on the website of the Department of Business (www.ub.edu/portal/web/dp-empresa/inici).

5.6 By submitting an entry, the candidate authorizes the organizers to request the submission of original documents.

5.7 By submitting an entry, the candidate accepts the rules and regulations governing the call for entries and provides his/her consent to receive notifications at their UB email address.

5.8 Any manipulation of the documents or certificates that are submitted or of the signature of the documents will render the entry invalid.

6. Rectification of documentation

6.1 If the documents provided are incomplete or do not meet the requirements for the call for entries, the candidate will be asked to complete the documents or rectify any discrepancies within a maximum of ten working days. If this is not done, the entry will be withdrawn and filed.

6.2 The coordinator of the Accounting Section of the University of Barcelona's Department of Business will email the candidate to notify them of the need to rectify documents when applicable, and will indicate the grounds for rectification of the documents that have been submitted.

6.3 Rectified documents may be submitted by email in advance to the coordinators of the Accounting Section. In this case, the original documents must still be submitted by the established deadline.

7. Jury

7.1 Accepted entries will be evaluated and selected by a jury comprised of:

- ✓ The coordinator of the Accounting Section of the University of Barcelona's Department of Business, who will act as the chairperson.
- ✓ Members:
 - The director of the University of Barcelona's Department of Business
 - The coordinator of the Finance Section of the University of Barcelona's Department of Business
 - Three University of Barcelona lecturers who have shared teaching responsibilities with Professor José María Gay de Liébana y Saludas
- ✓ The secretary of the Accounting Section of the University of Barcelona's Department of Business.

8. Procedure, decision and notification

8.1 The jury's chairperson will be the responsible for the procedure, which will begin the day after the deadline for the submission of entries.

8.2 The jury will issue a report on the final project, indicating the result of their evaluation. In view of this report and the academic record, the jury's chairperson will formulate a provisional proposal of award winners with the corresponding scores.

8.3 The provisional scores will be posted on the noticeboards of the Faculty of Economics and Business's Department of Business so that the interested parties can submit, within a period of ten days, any documents and justifications that they deem relevant to the jury's secretary to request a review of the decision.

8.4 The jury members will examine the evidence submitted. If deemed necessary, they will issue a new report explaining the result of their new evaluation. In view of this report, the chairperson of the jury will submit the definitive award proposal.

The resolution period will be a maximum of one month. If no decision is announced or posted in this period, the entries are considered to be rejected.

8.5 If the academic record and final reports of candidates are considered equal, the jury's chairperson will determine the order to be applied in this situation.

8.6 The chairperson of the jury will announce the award decision on the noticeboards of the Faculty of Economics and Business's Department of Business.

9. Presentation of certificates

The Accounting Section of the Department of Business will organise, when applicable, a ceremony to present the certificates. This will be announced on the noticeboards of the Faculty of Economics and Business's Department of Business, and the award winners will be informed via their UB email.

10. Publication of the call

The Department of Business's Accounting Section will endeavour to ensure that the call for entries is disseminated as widely as possible on the social networks of the University of Barcelona, the Faculty of Economics and Business, and on the Department of Business's website (www.ub.edu/portal/web/dp-empresa/inici).