

UNIVERSITAT DE BARCELONA

CALL FOR APPLICATIONS ERASMUS+ ICM SCHOLARSHIPS FOR INCOMING STAFF FOR TEACHING OR TRAINING MOBILITY FROM PARTNER COUNTRIES 24/25

The University of Barcelona under the framework of the Erasmus+ projects (ICM) 2023-ES01-KA171-HED-000138096 and 2024-1-ES01-KA171-HED-000221314 between programme institutions and partner institutions has been awarded with scholarships for student and staff from our partner countries. Accordingly, the University of Barcelona announces Call for applications for awarding financial supports to individual incoming staff mobilities from higher education institutions from partner countries, the objective of which is training or teaching at the University of Barcelona. All incoming activities supported within this call are coordinated and administered by the University of Barcelona.

1. PURPOSE

This programme is established by the European Commission and National Agencies of Programme countries are responsible for its execution as indirect management. The Spanish Service for Internationalization of Education (SEPIE) is the Spanish National Agency for the management, dissemination, promotion and impact studies of the Erasmus+ programme in the field of education and training. SEPIE performs the tasks of budget implementation, promote and implement the programme at national level and act as link between the European Commission and the participating organizations.

Learning mobility opportunities aim to encourage the mobility of students, staff between programme and partner countries. Programme countries are those that are member states of the European Union and 6 non-EU countries¹ and partner countries are those which are not part of the EU but which take part as partner of the programme country.

The main purpose of this call is:

- **teaching periods for professors:** this activity allows teaching staff from partner institutions listed below to teach at the University of Barcelona.
- **training periods for professors:** this activity allows teaching staff from partner institutions listed below to attend a training activity (addressed to teachers) at the University of Barcelona.
- **Training periods:** this activity allows training staff from partner institutions to attend a staff training week at the University of Barcelona (April 2025).

¹ Non-EU programme countries: former Yugoslav, Republic of Macedonia, Iceland, Liechtenstein, Norway and Turkey. According to the Programme Guide of the Erasmus+:
https://ec.europa.eu/programmes/erasmus-plus/node_en

2. SCHOLARSHIPS AND FUNDING

2.1 The grant includes:

- *Subsistence allowance*: an individual support established according to the destination and the number of days spent at the University of Barcelona (Annex 1).
- *Travel aid*: and additional amount to cover travel expenses. The amount is calculated according to the distance band (km) between the city of the home university and Barcelona (Annex 1).
- *Insurance*: the University of Barcelona provides an accident insurance to all participants of the mobility programme.

The award is conditional to the effective availability of credit in charge of the projects 2024-1-ES01-KA171-HED-000221314 and 2023-ES01-KA171-HED-000138096.

2.2 Scholarships:

All mobility activities have been agreed signing an inter-institutional agreement between the sending and the receiving universities, under the Erasmus+ framework. The list of places is listed in the Annex 1.

It is expected to update the number of places (and destinations) indicated in Annex 1 of this call (once the agreements, that are now in process, are finally signed). The modification and update of places will be done through amendments to the call published in the same website.

Mobilities can take place during the period mentioned in the Annex 1 and always agreed with the hosting department/unit.

APPLICATION: REQUIREMENTS AND PROCEDURE

REQUIREMENTS

STAFF

This call is open to all teaching/training staff that works in one of the partner university indicated in the Annex 1. In order to be eligible applicants must:

1. Be staff working in one of the partner universities indicated in Annex 1 (to have a contractual relationship with the home institution at the moment of the application and also when the activity takes place).
2. Complete on-line the Erasmus+ Application form: [form](#)
3. Include in the form the CV Europass in English language
4. Include the *Teaching Agreement* or *Training Agreement* filled out and signed by the three parties (template of the Teaching Agreement and Training Agreement in the website)

5. Include any required document indicated in the Annex 1.

PROCEDURE

Applicants are required to:

- a. submit a full application on-line through the website:
<http://www.ub.edu/uri/ka107/applications.html>
- b. Include in the form the required documents

Application deadline:

The application will be opened until June 15th, 2025.

Applications incomplete and/or received after the deadline will not be taken into account for the evaluation process.

3. CRITERIA FOR EVALUATION

The selection committee headed by the Delegate of the Rector for Networks and International Mobility and composed by the representatives of the Commission of International Mobility and the head of the Office of Mobility and International Programmes, will evaluate the applicants and will prioritize candidates according to the established criteria and budgetary availability. The selection process will take into account the principles of equity, fairness and transparency. The University of Barcelona undertake to respect in full the principles of non-discrimination set out in the Programme and ensure equal access and opportunities to mobile participants from all backgrounds. There should be no discrimination "based on sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation".

These are the criteria to apply:

STAFF

1. Teaching/training background (0-50)
2. The suitability of the proposed teaching/training activities according to the Teaching/Training Mobility Agreement proposal (0-30)
3. Interest of the home institution in the professional profile (0-20)

Each partner institution (home and host universities) will compose an evaluation committee who will propose a list of pre-selected candidates. Afterwards, the University of Barcelona will award the scholarships to staff, resolving this call.

The selection committee will propose a list of selected candidates every two months for the resolution of the places until the end of the application period and/or end of places.

5. COMPATIBILITY WITH OTHER EU GRANTS

Scholarships under the Erasmus+ Partner Countries (KA171) programme are not compatible with any other Erasmus+ scholarships granted for the same exchange mobility.

6. RIGHTS AND DUTIES

Rights of the beneficiary

- To receive the scholarship according to the amounts indicated in section Annex. The expenses not covered by the scholarship will be borne by the beneficiary.
- To receive adequate insurance throughout the mobility period according to the Erasmus+ programme rules
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.

Obligations of the beneficiary

- To obtain visa for the stay in the receiving country (if necessary)
- To carry out the mobility stay according to the proposal and dates committed.
- To complete all procedures and fill in the required documents as required by the Erasmus+ Programme, before, during and after the mobility period, meeting the deadlines established by the University of Barcelona.
 - Before: -Grant Agreement
 - Training Mobility Agreement
 - After: -Mobility certificate
 - On-line mobility final assessment
- Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the sending and receiving institutions.

All information about this call will be available on the UB website:
<http://www.ub.edu/uri/ka107/applications.html>

For any further questions please do not hesitate to contact us:

University of Barcelona

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Vice-Rector for Internationalization Policy

Raúl Ramos Lobo

Against this decision, which exhausts administrative proceedings, and irrespective of its immediately enforceability, interested parties may choose to open contentious administrative proceedings through the Contentious-Administrative Court of Barcelona, as provided for in Article 8 of Law 29/1998, of 13 July, on appeals and complaints against public bodies. Proceedings may be opened up to two months after announcement of the decision in question, in accordance with the provisions made in Article 46 of Law 29/1998. Notwithstanding, interested parties may also choose to lodge an internal appeal, within one month from the day after notification of the decision, in accordance with the provisions established in Article 123 et. seq. of Law 39/2015, of 1 October, on common administrative procedure of public administrations. In this case, contentious administrative proceedings may not be opened until such time as the internal appeal has been expressly or implicitly resolved. Interested parties may also lodge any other type of appeal they deem appropriate in legitimate defence of their rights.